# CHRISTA MCAULIFFE MIDDLE SCHOOL



# MUSIC DEPARTMENT HANDBOOK

## Welcome!

Welcome to the Christa McAuliffe Middle School Music Department! It is with great enthusiasm and excitement that I introduce our music program to you in a more detailed manner. The CMMS music department has established a wonderful tradition of excellence and we welcome you to be a part of it.

Your child's participation in our music department is beneficial in many ways. Music students are engaged daily in a highly creative performing art that stimulates growth in areas of the human brain that no other discipline can. This growth effortlessly transfers into your student's academic life and sets them ahead of their peers. In addition, our music students will develop traits such as teamwork,responsibility, dedication, self-discipline, social skills, confidence, leadership and dependability. Membership in our music program will give all a sense of accomplishment as well as pride and respect as the students develop musical and personal skills that will enrich their lives.

The purpose of this handbook is to outline the guidelines and expectations for making this year a success for all involved and to serve as a guide and resource for students and parents. Both students and their parents should take the time to thoroughly read this handbook. <u>Upon completion</u>, the contract that was passed out to your student during class should be signed and returned to school indicating your understanding of these guidelines and expectations. Students will also complete a short quiz on information provided here.

## Your Director/ Contact Information

Your music director is Mr. Aaron Fonzi. Mr. Fonzi graduated magna cum laude with a degree in music education from the University of the Pacific. As a professional musician, Fonzi has performed for national and international band festivals, recorded an album at Skywalker Ranch, performed with the Stockton Civic Theater, Showbiz Theater, Valley Community Orchestra, Valley Concert Band and various professional/ semi-professional groups across the state. He is also a self-published composer, whose compositions range from beginning and middle school wind band music through string orchestra and choral repertoire. Finally, as a conductor and director, his work with the CMMS band program has earned him praise from adjudicators, professors and colleagues across the state of California.

Mr. Fonzi encourages positive communication and is willing to discuss any aspect of a student's progress in music with his/her parents.

Email: afonzi@lodiusd.net Department Website: https://www.cmmsmusic.net/

## **Department Goals and Objectives**

- Develop a sense of personal worth and pride through successful experiences in music.
- Develop a sense of responsibility and self-discipline while participating in the music program.
- Develop technique to play a musical instrument and/or sing in a choir (Posture, finger-hand position, tone, embouchure, articulation)
- Be able to read and interpret musical notation (Meters, key signatures, tempo and expression markings, etc...)
- Be able to maintain their instruments and keep them in good playing condition (vocal cords included).
- Establish good practice habits.
- Experience performing a wide variety of music.

## **Conduct Expectations**

Our school utilizes what is known as the "Eagle Code"- Be Responsible, Be Respectful, Be Safe. In the music department, we follow what is known as the Eagle "Code of Cooperation".

### **Eagle "Code of Cooperation"**

Our "GPS" for Success

The following are our **GPS** (**G**uidelines, **P**olicies and **S**trategies) for **S.U.C.C.E.S.S.** If we follow this Code of Cooperation each day, there is no end to what we will accomplish!

- S- Stay On Task
- U- Use Your Pencil
- **C** Come Prepared
- **C** Cooperate In Rehearsal
- E- Earn Your Wings
- S- Silent after cutoffs
- S- Show respect

### **Finances and Fundraising**

It is the philosophy of the CMMS Music Department that no student should be denied the privilege of department membership due to financial hardship. As such, we provide opportunities for all students to fundraise on behalf of their program.

We have several fundraisers planned for the school year. Participation in fundraisers is <a href="https://highly.com/high

<u>NOTE</u>: All money fundraised or donated will belong to CMMS and LUSD, and cannot be refunded to a student. If a student fundraises money and then is unable to attend a trip for any reason, the money the student raised becomes property of the LUSD student funds account. Funds cannot be reimbursed or distributed to students or their families, and students may not fundraise for themselves. All funds and donations must be applied to the operational budget for the music department.

### Communication

The CMMS Music Department uses a website alongside social media and various apps to stay in communication with students, parents and the community. The methods of communication we use include: Facebook (and Facebook Messenger), Instagram, YouTube, Google Classroom, Email, Phone Calls, Handouts and Remind. Please bookmark our website (and subscribe) for further information on how to sign up for Remind and stay in the know on what is happening each week in your child's music classroom.

CMMS Music Department Website: <a href="https://www.cmmsmusic.net/">https://www.cmmsmusic.net/</a>

### **Ensembles**

#### **CMMS Intermediate Orchestra**

The Intermediate Orchestra is composed of violinists, violists, cellists and bassists with **0-2** years of experience. This is a beginning and intermediate level ensemble which meets 1st period each day for 55 minutes. The only prerequisite for the class is a desire to learn a string instrument. It is a full-year elective, and students are required to maintain a **2.0 GPA** to remain in the ensemble. Finally, in accordance with **national standards**, students are expected to practice a **minimum of 30 minutes daily**.

The Intermediate Orchestra performs various concerts throughout the year, including a fall, winter, spring and Prism Concert. They will also perform at the Northwest Stockton Cluster Concert and Music in the Parks Festival. Students in the Intermediate Orchestra may audition for the SJCOE County Honor Orchestra with teacher recommendation.

#### **CMMS Advanced Orchestra**

The Advanced Orchestra is composed of violinists, violists, cellists and bassists with 1-4 years of experience. This is an advanced level ensemble which meets 2nd period each day for 55 minutes. Students must be accepted to this orchestra via teacher recommendation. It is a full-year elective, and students are required to maintain a 2.0 GPA to remain in the ensemble. Finally, in accordance with national standards, students are expected to practice a minimum of 30 minutes daily.

The Advanced Orchestra performs various concerts throughout the year, including a fall, winter, spring and Prism Concert. They will also perform at the Northwest Stockton Cluster Concert, our Annual Benefit Concert, Music in the Parks Festival and CMEA festival. Students in the Advanced Orchestra are expected to record an audition for the SJCOE Honor Orchestra and may also audition for the CODA All-State Orchestra.

#### **CMMS Concert Choir**

The CMMS Concert Choir is a group of students enthusiastic about singing. The course is accepting any student who wishes to **learn the art of vocal performance** through choir. Students will learn healthy vocal habits, music literacy skills, singing/ sight-singing in solfege and vocal production techniques in a variety of styles. The class meets 3rd period each day for 55 minutes. This is a **full-year** elective, and students are **expected to practice**.

The choir will perform numerous times throughout the school year. Performances include formal concerts, school events, national anthem gigs and Music in the Parks festival.

### **CMMS Concert Band**

The Concert Band is composed of wind and percussion instrumentalists with **0-2 years of experience**. This is a **beginning and intermediate** level ensemble which meets 5th period
each day for 55 minutes. The only prerequisite for the class is a **desire to learn** a band
instrument. It is a **full-year** elective, and students are required to **maintain a 2.0 GPA** to remain
in the ensemble. Finally, in accordance with **national standards**, students are expected to
practice a **minimum of 30 minutes daily**.

The Concert Band performs various concerts throughout the year, including a fall, winter, spring and Prism Concert. They will also perform at the Northwest Stockton Cluster Concert and Music in the Parks Festival. Students in the Concert Band may audition for the SJCOE County Honor Band with teacher recommendation.

#### **CMMS Wind Ensemble**

The Wind Ensemble is composed of wind and percussion instrumentalists with **1-4 years of experience**. This is an **advanced** level ensemble which meets 6th period each day for 55 minutes. Students must be accepted to this ensemble via **teacher recommendation**. It is a **full-year** elective, and students are required to **maintain a 2.0 GPA** to remain in the ensemble. Finally, in accordance with **national standards**, students are expected to practice a **minimum of 30 minutes daily**.

The Wind Ensemble performs various concerts throughout the year, including a fall, winter, spring and Prism Concert. They will also perform at the Northwest Stockton Cluster Concert, our Annual Benefit Concert, Music in the Parks Festival and NCBA festival. Students in the Wind Ensemble are expected to record an audition for the SJCOE Honor Band and may also audition for the NCBA Nor-Cal Honor Band.

### **CMMS Jazz Band**

The CMMS Jazz Band is an extracurricular ensemble which rehearses on

Tuesdays/Thursdays from 7:30-8:30 AM (before school) beginning in 3rd quarter. The ensemble is open to all students who wish to learn elements of **improvisation** and a **variety of jazz styles**. This is an **introductory** ensemble, meaning that our primary focus is on **building a foundation** for jazz style which will serve students in the future. This is an excellent way to expand your horizons, **try something new** and explore a style of music you may find yourself enjoying. Students are expected to be at **all rehearsals**, and will be dismissed from the ensemble should they miss more than two unexcused.

The Jazz Band will perform at the Prism concert and Spring Showcase as well as the Music in the Parks Festival..

### **Ensemble Placement**

Yearly placement in ensembles and occasional changes are based on the following criteria:

- Instrumentation needs and limitations
- Eligibility status/ fulfillment of ensemble requirements
- Overall performance and consistent progress
- Attendance at all functions pertaining to the student's ensemble
- Attitude and behavior

Because our ensembles are teams, and missing parts/ imbalanced instrumentation compromises the group, participation in our ensembles are at least a one-year commitment.

<u>Special Note</u>: Students must be passing with a C or higher to be eligible for trips/ festivals. Students who consistently fall below this eligibility and/or do not attend performances may be dismissed from the music department.

### Care of Facilities

- Please keep food and beverages out of the band room unless given permission by the director. Similarly, please throw gum away and rinse your mouth before entering the room.
- All trash (paper, broken reeds/drum sticks, etc.) is to be deposited in the wastebaskets provided.
- Please treat all music department equipment with respect and help your director to ensure chairs, stands, instruments and important equipment remains in good condition and routinely put back where they go.
- The music office is Mr. Fonzi's room. Please knock if he is in there, and if he is not then please ask for permission before entering.
- Practice and ensemble rooms are designed specifically for practicing. You are welcome to practice anytime the room is open, and you may help out with setup and odd jobs as needed. If you would like to hang out with your friends, please do so outside of the band room.

### **Attendance**

In order to have and maintain a high-quality program, attendance from all members is essential. While the CMMS Music Department follows all school and district policies and procedures, the following additional guidelines outline the attendance procedures and policies for our music department. These attendance guidelines also apply to concerts, performances, etc.

#### Excused Absence

Performing is the single most important component of participation in a performing art, and our ensembles are a delicate balancing act which requires students to **commit to these performances** and be **all in**. Absences are rarely excused or acceptable from performances, but we understand that life happens and some things are unavoidable.

Absences may only be excused if they are deemed essential and/or unavoidable. Appointments, tutorials, sports practices, etc. will not be an excuse for absence from a performance. Absence due to personal illness requiring medical attention, death in the family, or other extenuating circumstances (approved by director) may be considered for excused status. Students who are ill are required to provide a doctor's note releasing them from participation in order to ensure the well-being of the child and to reduce concerns of the director. If in doubt, an absence should be checked with the director.

#### Unexcused Absence

Students with an unexcused absence from any required music department activity will earn a zero in the grade book and have their final grade deducted a letter grade. Concerts, contests, and competitions cannot be made up.

## **Daily Supplies**

The following list is what each student should plan to bring to the appropriate rehearsal and/or performance. Other items may be added at the discretion of the director.

- All issued music
- Pencil
- Instrument (except choir)
- All supplies relative to their instrument
- Music Folder
- Metronome/tuner
- Other equipment as needed (could vary from year to year)

For supplies specific to your instrument, refer to our website or ask your director.

## **Grading Guidelines**

Student grades are weighted into 4 categories: Rank System Progress (40%), Personal Practice Journals (30%), Performances (20%), RAD (10%). The Rank System Progress grade is out of 12 (or 13) depending on the quarter- students will perform specific exercises and complete specific quizzes to demonstrate mastery over the skills and concepts being learned. Similarly, students are expected to submit 5 personal practice journal entries each week for full credit in that category of their grade.

Rubrics for all tasks listed above will be handed out at the beginning of the school year and made available via our department website. Here is the final grade distribution:

A+= 98-100	B+=88-89.99	C+=78-79.99	D+=68-69.99
A= 93-97.99	B=83-87.99	C=73-77.99	D=63-67.99
A-=90-92.99	B-=80-82.99	C-=70-72.99	D-=60-62.99

<u>NOTE</u>: In order for students to be successful in a music program, they are expected to practice a **minimum of 30 minutes 5 days a week**. Students and families will be given a scheduling template to assist them with scheduling regular practice times. It's important that students have a quiet, consistent time and space to practice and focus on achieving performance goals rather than achieving time goals. The proper use of Personal Practice Journals will help students to focus on setting goals and setting aside time to strive toward them. In class, we learn the following important formulas:

Planning+Commitment= Consistency
Preparation-Distraction= Time
Consistency/Time=Success

### **Instrument Rentals**

LUSD can provide a limited number of instruments for student use. These instruments were either purchased through the district or through the department, and range in cost from hundreds to thousands. Thus, **all district and school owned equipment must be handled with optimum care**. Students failing to take proper care of their district or school owned instrument may lose the privilege to use such instruments.

The following is a list of general procedures for instrument rentals through the school:

- If possible, students who play large instruments and are dependent upon LUSD buses may be issued one instrument for home use and one for school use. This will be at the discretion of the director and will be based on instrument availability and transportation needs.
- Students will be held responsible for all district-owned instruments issued to them. This responsibility will include fire, theft, accidental damage, abuse and general maintenance not incurred through normal use.
- Students and parents must sign an <u>instrument checkout form</u> before the student can use the instrument.
- Each instrument will be issued in good playing condition. Each issued instrument will be checked and cleaned prior to issue. <u>Students are expected to maintain their issued instruments accordingly.</u>
- The band/orchestra member is financially responsible for all equipment and/or materials checked out to him or her.
- All equipment and materials must be kept in their proper storage location when not in use.

<u>Special Note</u> – **District-owned instruments are not to be treated as "free" instruments**. <u>Basic supplies must still be purchased and repairs must still be made</u> just like personally owned instruments. **Please strive to treat these instruments as if they were your own.** Most district-owned instruments are between \$500 and \$2,000 in value, some getting up into the \$10,000+ range.

<u>Students and parents are highly encouraged to rent instruments from local retailers</u> <u>and/or dealers.</u> This will ensure that only the students most in need will have an opportunity to learn and can also ensure that students have quality instruments. Please send an email to Mr. Fonzi with questions, comments and/or concerns regarding this topic.

### **Instrument Lockers and Identification**

Every student must have his/her name and phone number or Christa McAuliffe Middle School's phone number fastened to the outside and/or inside of his/her instrument case. Each district-owned instrument has a locker attached to it, and students are expected to provide a combination lock with which to lock their instruments in the band room when the student is not there. Students with personal instruments may also be assigned lockers based on availability. Combinations are given to the director by the end of the first week of school and are kept on file for the school year.

Music Department students are given a special sticker to be added to their ID cards. This sticker identifies them as a member of our music department and allows them access to the band room when it is open. Students must have their ID's readily available and easily visible at all times on campus, and must display this sticker for access to the band room.

### **Section Rehearsals**

All instrumental students will have at least one quarterly Section Rehearsal with their ensemble's section. The Sectional will be led by the director or a guest clinician and will be primarily focused on music that the student's concert ensemble is preparing for future concerts and contests as well as advanced techniques and pedagogy specific to their instruments. Students are expected to be punctual and prepared for these specialized lessons. Absence from section rehearsals must be in accordance with the attendance policy. Students must make every effort to attend. Section rehearsals are an extension of the classroom and are graded accordingly. Section rehearsal schedules may be found on the department web site, Google Classroom, Remind and email. You may also contact Mr. Fonzi directly for more information.

Student-led sectionals may be scheduled by section leaders in Wind Ensemble and Advanced Orchestra outside of school time. While these are not mandatory, they are a fantastic way to work in small groups and get a lot of work done through peer review and peer mentorship.

Communication is key- if you can't make it to a student-led sectional, be honest and try to make it the next time. Section leaders must communicate with Mr. Fonzi at least a week in advance to schedule a sectional outside of school times.

### **Uniform Guidelines**

We have two uniforms at CMMS, formal and informal.

#### Formal:

- Girls: Black Dress, black ballet flats OR boys attire
- Boys: Solid white button down dress shirt, black tie (these can be bought at the beginning of the year), black dress pants/slacks, black belt, black socks, black dress shoes.

This uniform will be worn at all formal concerts and contests.

#### Informal:

• CMMS Music Department t-shirt (these can be bought at the beginning of the year), blue jeans, and tennis shoes.

This uniform will be worn at in-school performances, informal concerts, contests, and other activities.

## **Concerts/Performances**

Concerts and performances are frequent with nearly all ensembles in the department. Students should consult their schedules for dates and times. Periodically, the schedule will change and updates will be sent home and posted on the website, Remind, social media and/or Google Classroom.

- Concerts are considered to have four parts: warm-up, performance, listening and tear-down.
- The concert begins for the student at the warm-up. **Punctuality is essential**. A concert concludes when the last group performs and the director has given permission for students to be dismissed. A general report time will be given for all students.
- All concerts are a group effort, thus, ATTENDANCE IS REQUIRED!!!
- All concerts are an extension of the classroom and will be graded accordingly.
- Students should be punctual and prepared for each performance/concert.
- The appropriate dress for all concerts will be a dress uniform (see Uniform Guidelines).

## **Concert Behavior Expectations**

Music students will exhibit proper concert behavior during all performances, in either their own ensemble or as an audience member. Students will be graded on their behavior. Concert etiquette is an integral part of music education. Please see to the following guidelines:

- While in the audience, give your undivided attention to those on stage. While on stage, give your undivided attention to what you must do. <u>Discipline is excellence in action!</u>
- In the audience, please be kind and courteous to fellow concert-goers and to those on stage.
- If you must leave your chair (or use the restroom), please wait until between pieces. If the music is going, you shouldn't be!
- Please dispose of any trash and/or gum before entering the performance space. Similarly, please eat any food you have outside prior to or after the show.
- We will have video footage of each performance, so be thoughtful to fellow audience members by keeping your phone away.
- Move between the seating area and stage in quiet, single-file lines. Sit in your assigned seat/row. Please save talking for appropriate times.
- Support your fellow music department members with appropriate applause.
- Set a good example for the audience and other students. Other people may not know how to behave in a concert setting.
- We hope all parents and guests will stay for the concert when bringing a student to a concert. If a student needs to be picked up, please do so in a timely manner. Any student not picked up on time may not be allowed to participate in future CMMS activities.
- Students are expected to stay for the entire concert.

## CMEA, NCBA and Music in the Parks Festivals

Participation in a CMEA (or NCBA) Band/Orchestra and Sight Reading Festival is mandatory for all Wind Ensemble and Advanced Orchestra members. These festivals are intensive, statewide assessments of musical skill development and literacy skills. Ensembles and schools are adjudicated by masters in the field of music education and given a rating correlating with the quality of their performance in the fields of ensemble performance and sightreading.

Participation in Music in the Parks Festival is mandatory for all students in the music department. These festivals are a competition against ensembles from across the state. Students are adjudicated by masters in the field of music education for rating and competition. Each ensemble receives recorded notes, written notes and awards correlated with the quality of their ensemble performance.

## **Travel Guidelines**

Members of the music department will travel on school buses throughout the school year. Student conduct is expected to be at the highest level on any trip.

Students who have been subject to school-level discipline in the course of the school year may be deemed ineligible to participate in non-festival field trips, at the discretion of the director and/or campus administration.

Students must travel to events and return from events on the bus. Any student wishing to arrive or leave with his/her parent must notify the director in writing with parent signature, prior to the event. Permission will be granted or denied based on the circumstances of the occasion and guidance from administration.

Students must have all necessary forms (Medical/Permission Slip) completed and on file with the music department office to travel on any trip. While on the bus students will:

- · Remain seated at all times.
- Sit properly in a forward position.
- Keep the bus clear of food, drinks, and debris.
- Keep all body parts inside the bus.
- Use only approved type/headset radios (no audible speakers).
- Remain silent when addressed by an adult on the bus.
- Refrain from loud, boisterous talking, singing, screaming, whistling, inappropriate jokes, etc.

#### Special Note

As a member of the music department, you are a representative of your school. Always be on your best behavior. If you are in doubt about an action, do not do it! Your conduct at all times should be considered a good reflection on the school, the band, your home, yourself, and the community.

#### Chaperones

Adult chaperones are a great asset for the music program. Students will treat them as an extension of staff. Proper respect will be shown to all adults at all times.

## **Student Leadership**

The CMMS Music Department provides many opportunities for students to develop their leadership skills with a variety of offerings. Student leaders are often nominated and voted in by their peers. In this manner, students can not only serve their music program but also refine skills that they will be able to use in other school organizations, as well as in their future careers. Once students have been elected to leadership positions, they are expected to fulfill their duties

through the end of the year. Should they fail to fulfill their obligations dutifully and with integrity, they will be asked to step down and another student will take their place.

Student leaders are held to higher standards of performance and behavior than a general music student. They are expected to be positive role models for all department members at all times. Please see Conduct Expectation #1 pertaining to general conduct.

### **SJCOE County Honor Ensembles**

- All Wind Ensemble and Advanced Orchestra students audition for County Honor Ensembles
- All other students are encouraged to audition if the preparation of the music is at a high enough performance level. Decisions to audition these students are on a case-by-case basis.
- Students will be graded on preparation for this event (it will be a performance assessment).
- Any person who is fortunate enough to be selected will attend all rehearsals and the performance of the SJCOE Honor Ensemble they have been accepted into. (Check your calendar for dates). Any scheduling conflicts must be brought forward as soon as acceptance is determined.

It is quite an honor to be selected to an SJCOE County Honor Ensemble. Hundreds of students throughout the county will audition. Even if you are not selected, the experience you receive by preparing will enhance your musical ability and education!

## Safety

Due to the heavy student traffic going in and out of the band room, and due to the possibility of theft of instruments, students not enrolled in the CMMS music department are not allowed in the band room at any time. Friends of music students may wait outside the band room to accompany their musician friend to another location.

### **Band Room Hours**

The Band Room will open at 8:15 AM every day but days in which Mr. Fonzi has staff meetings. The Band Room will close at 5:00 PM every Monday, Tuesday and Thursday. The Band Room will close at 3:30 PM every Wednesday and Friday. The band room will close at 1:30 PM on minimum days.

Sectionals will be held from 3:30-4:30 PM on Mondays/ Tuesdays/Thursdays. Students who miss sectional time may make-up that time by scheduling time before school or at lunch as needed to get caught up. Please contact Mr. Fonzi directly for ways to make up missing sectionals.

Office Hours are from 3:30-4:30 PM every Monday, Tuesday and Thursday. Students are encouraged to use this time to ask questions, get assistance, organize sectionals and practice.

Students are allowed to stay in the band room during these times to attend sectionals, quietly work on homework, get extra help, or practice.

### Parent Drop Off and Pick Up

Parents must make accommodations for transportation of their children to and from sectionals, and to and from the band room during trips and special events. Lack of transportation will not be an accepted excuse for missing a music department function. To ensure the safety of their children, parents are encouraged to have a plan for drop-off and pick-up of students in a timely manner from music events. The director will only be at the band hall during the times listed above for sectionals, extra help and during trips for the times listed in the itinerary.

For the safety of all involved, students must go home after the band room closes and students must always travel in groups of three or more after school whenever possible. Parents, please be aware that the main office may be closed before sectionals end. Going home right after sectionals through family transportation, car pools or walking home are ways to help your child get home safely and in a timely manner. If you have any concerns or potential challenges with this, please contact Mr. Fonzi directly.

### **Parent Volunteers**

Our middle school music department does not have an official booster program of its own, but if you have the desire and time, we do have parent volunteers who assist the students and director with various tasks. Our unofficial department booster club supports the program in a variety of ways from fundraising, event planning, chaperoning, news and public relations and many other tasks. If you are interested, please contact your director immediately and check the department website to get started. Thank you for your help ahead of time!

## **Handbook Signature Page**

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Students,

I have read the Christa McAuliffe Middle School Music Department Handbook and understand the requirements for being a member of this quality organization. I realize it takes full cooperation and dedication (100% from me) to help make our team meet its potential. I also realize that my failure to follow policies and directions could result in disciplinary action, which could lead to placement in another ensemble or dismissal from the music program. As a member of the Christa McAuliffe Middle School Music Department, I acknowledge the following as responsibilities I must fulfill if I wish to remain a member. I will:

- Be punctual and prepared for sectionals, rehearsals and concerts
- Practice with a purpose and develop a practice schedule
- Demonstrate my best on playing assignments and written tests
- Attend all concerts, clinics, festivals, rehearsals and contests
- Treat my peers and teachers with respect, and maintain appropriate conduct
- Maintain my grades for eligibility and self-achievement
- Have a high standard for improvement in class and on my own

Student Name (First, Last - Please PRINT)					
Student Signature	 Date				
Parents,					
support it and my child. I have received a school year and am aware that a copy als	School Music Department Handbook and want to a copy of the CMMS music calendar for the current so exists on the CMMS Music Department website. ked the website for future communication.				
Parent Signature	 Date				
Phone #					